



# Birthday Party!

## Guidelines

Welcome to the YMCA! The Y is a great place for kids, so it's only natural that you thought it would be a great place to have a birthday party. Our Central Branch Facilities are set up to host your private party throughout the year. However, since you chose to have your party at the Davis Branch, which is not set up for private parties, we feel that we must at least inform you of some basic guidelines to follow so that there are no misunderstandings between you, the staff and members. Please take some time to read through these before your guests arrive.

- § The YMCA cannot reserve any portion of the facility for you or your guests. You are expected to follow the same policies regarding facility usage as any member.
- § The only place you can gather for the party is in the food court or in the outdoor pavilions when available. You may not move tables together or reserve them by placing table coverings or signs. They must be available for all of our members at any time.
- § YMCA programs have priority at all times. Therefore, do not be surprised if we need to set up a certain area for an upcoming event. Also, certain areas of the facility may be undergoing maintenance or improvements at any time. This includes the possibility that the pools may be drained, out of service or cold. The YMCA is not obligated to refund any guest pass purchases.
- § The YMCA prohibits guest pass purchases at certain times of the year. Guests will not be able to enter the facility during restricted times which may put a damper on the size of your gathering.
- § Please keep children under control. They are not to be running throughout the facility.
- § Do not place any tape on the walls, tables, or other parts of the facility.
- § You may bring balloons, but please keep them tied down. It is virtually impossible to get them down from the ceiling when they get loose without the use of the lift. Mylar balloons last a long time.
- § You must plan to meet your guests at the Service Desk if you have guest passes for them. It is not the responsibility of the Service Desk staff to find you. Please remember that all guests 16 and older are required to present a valid photo ID to enter the facility.
- § All guests are required to have a guest pass to enter the facility. That includes grandma, grandpa, Uncle Ralph and Aunt Beatrice, even though they are only going to "watch".
- § If you ordered pizza or other food to be delivered, please make sure that you are at the Service Desk when delivery is expected. Again, it is not the responsibility of the Service Desk staff to try and locate you.
- § Since your party is solely your responsibility, the YMCA is not obligated to provide assistance in set up, clean up or storage of supplies.
- § After your party, parents arrive to pick up the guests. Please have the children wait in the front part of the lobby near the Wellness Center entrance to avoid any conflicts. Remember, the desk staff is instructed to not allow anyone past the gate unless they are a member or have a guest pass.
- § As always, you are responsible for the behavior of your guests. Please don't allow them to abuse the privilege of coming to the Y.

Remember for future gatherings, our Central Branch downtown provides great facilities and staff for your own private party at a reasonable rate. Please contact them at 330-744-8411 for additional information or to book your next pool party!